

# **ANNUAL REPORT**

OF

Name: NICHOLS MUNICIPAL WATER UTILITY

Principal Office: 9068 KRULL ROAD

P.O. BOX 169

NICHOLS, WI 54152

For the Year Ended: DECEMBER 31, 2000

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

### **SIGNATURE PAGE**

I	GLORIA DAELKE		of
	(Person responsible for accou	ints)	
	Nichols Municipal Water Utility	,	certify that I
	(Utility Name)		
knowledge, information and	or accounts; that I have examined to belief, it is a correct statement of the port in respect to each and every many	e business and affairs of	
		03/17/2001	
(Signature of perso	on responsible for accounts)	(Date)	
UTILITY CLERK		_	
	(Title)		

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: NICHOLS MUNICIPAL WATER UTILITY

Utility Address: 9068 KRULL ROAD

P.O. BOX 169

NICHOLS, WI 54152

When was utility organized? 12/1/1968

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: MS GLORIA DAELKE

Title: UTILITY CLERK

Office Address:

9068 KRULL ROAD P.O. BOX 169 NICHOLS, WI 54152

Telephone: (920) 525 - 2717

Fax Number: E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name: MR MICHAEL KONECNY CPA

Title: SHAREHOLDER

Office Address: SCHENCK & ASSOCIATES SC

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305-9933

**Telephone:** (920) 455 - 4112

Fax Number: E-mail Address:

#### President, chairman, or head of utility commission/board or committee:

Name: NONE

Title:

Office Address:

Telephone: Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

#### Individual or firm, if other than utility employee, auditing utility records:

Name: MR MICHAEL KONECNY CPA

Title: SHAREHOLDER

Office Address: SCHENCK & ASSOCIATES

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305-9933

**Telephone:** (920) 455 - 4112

Fax Number: E-mail Address:

Date of most recent audit report: 3/6/2001

Period covered by most recent audit: JANUARY 1, 2000 TO DECEMBER 31, 2000

#### Names and titles of utility management including manager or superintendent:

Name: LARRY SCHEELK
Title: UTILITY MANAGER

Title. OTILIT MAIN

Office Address:

9068 KRULL ROAD P.O. BOX 169 NICHOLS, WI 54152

Telephone: (920) 525 - 2717

Fax Number: E-mail Address:

Name of utility commission/committee: Cathy Stoffel, Larry Scheelk, Frank Schnabl

#### Names of members of utility commission/committee:

LINDA HOES, TRUSTEE

LARRY SCHEELK, SUPERINTENDENT

FRANK SCHNABL, TRUSTEE

CATHY STOFFEL, VILLAGE PRESIDENT

#### Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

#### **IDENTIFICATION AND OWNERSHIP**

Firm Name:	
i iiiii itaiiio.	
Contact Person:	
Title:	
Telephone:	
Fax Number:	
E-mail Address:	
Contract/Agreeme	nt haginning-anding dates:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	38,560	39,310	1
Operating Expenses:			
Operation and Maintenance Expense (401)	14,630	20,609	2
Depreciation Expense (403)	9,901	9,630	3
Amortization Expense (404)	0	0	4
Taxes (408)	7,810	7,216	5
Total Operating Expenses	32,341	37,455	
Net Operating Income	6,219	1,855	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	6,219	1,855	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	2,396	2,139	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income Total Income	2,396 8,615	2,139 3,994	_
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	8,615	3,994	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	5,631	6,020	13
Amortization of Debt Discount and Expense (428)			_ 14
Amortization of Premium on DebtCr. (429)			15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)			_ 18
Total Interest Charges	5,631	6,020	
Net Income	2,984	(2,026)	
EARNED SURPLUS	(400.005)	(405.044)	40
Unappropriated Earned Surplus (Beginning of Year) (216)	(108,265)	(105,344)	19
Balance Transferred from Income (433)	2,984	(2,026)	_ 20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	1,087	895	23
Appropriations of Income to Municipal FundsDebit (439)  Total Unappropriated Earned Surplus End of Year (216)	(1 <b>06,368)</b>	(108,265)	_ 24

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#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):	(*)	
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		-
NONE		2
Total (Acct. 413):	0	_
Nonoperating Rental Income (418):		•
NONE		3
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		
INTEREST ON BANK ACCOUNTS	2,396	_ 4
Total (Acct. 419):	2,396	_
Miscellaneous Nonoperating Income (421):		_
NONE		5
Total (Acct. 421):	0	_
Miscellaneous Amortization (425):		
NONE		_ 6
Total (Acct. 425):	0	_
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	-
Miscellaneous Credits to Surplus (434):		
NONE		_ 8
Total (Acct. 434):	0	_
Miscellaneous Debits to Surplus (435):		
NONE		9
Total (Acct. 435)Debit:	0	-
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215	1,087	_ 10
Total (Acct. 436)Debit:	1,087	-
Appropriations of Income to Municipal Funds (439):		
NONE		11
Total (Acct. 439)Debit:	0	-

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	_ 1
Costs and Expenses of Merchandisi	ing, Jobbing and	Contract Wor	k (416):			
Cost of merchandise sold					0	2
Payroll					0	_ 3
Materials					0	_ 4
Taxes					0	_ 5
Other (list by major classes):						_
NONE					0	6
Total costs and expenses	0	0	0	0	0	_
Net income (or loss)	0	0	0	0	0	_

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	38,560	0	0	0	38,560	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	38,560	0	0	0	38,560	

### **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	501,557	489,758	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	188,221	182,076	2
Net Utility Plant	313,336	307,682	-
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	20,492	19,405	7
Total Other Property and Investments	20,492	19,405	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	4,699	7,310	8
Temporary Cash Investments (132)	14,564	18,559	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	6,219	7,268	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	6,789	6,759	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	642		17
Total Current and Accrued Assets	32,913	39,896	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	366,741	366,983	=

### **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	8,000	8,000	21
Appropriated Earned Surplus (215)	20,492	19,405	22
Unappropriated Earned Surplus (216)	(106,368)	(108,265)	23
Total Proprietary Capital	(77,876)	(80,860)	
LONG-TERM DEBT			
Bonds (221)	111,000	115,000	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	111,000	115,000	_
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	164	124	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	463	479	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	627	603	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	_ 34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	332,990	332,240	_ 38
Total Liabilities and Other Credits	366,741	366,983	_

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Water (b)	Sewer (c)	Gas (d)	Electric (e)
501,557	0	0	0
501,557	0	0	0
ortization:			
188,221	0	0	0
188,221	0	0	0
313,336	0	0	0
	501,557 501,557 ortization: 188,221 188,221	(b) (c)  501,557 0  501,557 0  ortization: 188,221 0 188,221 0	(b) (c) (d)  501,557 0 0  501,557 0 0  ortization: 188,221 0 0  188,221 0 0

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	182,076				182,076
Credits During Year					
Accruals:					
Charged depreciation expense (403)	9,901				9,901
Depreciation expense on meters					
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	9,901	0	0	0	9,901
Debits during year					
Book cost of plant retired	3,756				3,756
Cost of removal					0
Other debits (specify):					
					0
Total debits	3,756	0	0	0	3,756
Balance End of Year	188,221	0	0	0	188,221
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	2.00%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	0	0	0	0	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Electric utility total  Water utility  Sewer utility  Gas utility  Merchandise  Other materials & supplies  Total Materials and Supplies  0	Total Amou End of Year Prior Y		
Sewer utility Gas utility Merchandise Other materials & supplies	0	0	1
Gas utility  Merchandise Other materials & supplies		0	2
Merchandise Other materials & supplies		0	3
Other materials & supplies		0	4
		0	5
Total Materials and Supplies 0	pplies	0	6
· · · · · · · · · · · · · · · · · · ·	Supplies 0	0	_

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written Off During Year					
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)			
Unamortized debt discount & expense (181)						
NONE	0	0	0	1		
Total			0			
Unamortized premium on debt (251)		_				
NONE	0	0	0	2		
Total			0			

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	_
Balance first of year	8,000	1
Changes during year (explain):		
NONE		2
Balance end of year	8,000	

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
MORTGAGE REVENUE BOND	07/24/1978	06/01/2018	5.00%	111,000	1
	7	Total Bonds (A	ccount 221):	111,000	

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	<b>End of Year</b>
(a and b)	(c)	(d)	(e)	(f)

**NONE** 

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)			
Balance first of year	0	1		
Accruals:				
Charged water department expense	7,810	2		
Charged electric department expense		3		
Charged sewer department expense		4		
Other (explain):				
NONE		5		
Total Accruals and other credits	7,810			
Taxes paid during year:				
County, state and local taxes	7,195	6		
Social Security taxes	566	7		
PSC Remainder Assessment	49	8		
Other (explain):				
NONE		9		
Total payments and other debits	7,810			
Balance end of year	0	:		

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# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrue	d		Interest Accrue	d
Description of Issue (a)	Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Balance End of Year (e)	
Bonds (221)					
Mortgage Revenue bond	479	5,631	5,647	463	1
Subtotal	479	5,631	5,647	463	
Advances from Municipality (223)					•
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					•
NONE	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					•
NONE	0			0	4
Subtotal	0	0	0	0	•
Total	479	5,631	5,647	463	•
			-		•

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	332,240	0	0	0	0	332,240	1
Add credits during year:							
For Services	750					750	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify): NONE						0	5
Balance End of Year	332,990	0	0	0	0	332,990	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	305,279					305,279	6

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE	•	1
Total (Acct. 123):	0	_
Other Investments (124): NONE		2
Total (Acct. 124):	0	- <b>-</b>
Special Funds (125):		_
SPECIAL REDEMPTION	8,408	3
CERTIFICATE OF DEPOSIT FMHA	12,084	4
Total (Acct. 125):	20,492	_
Notes Receivable (141):		_
NONE		5
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		_
Water	6,219	6
Electric		7
Sewer (Regulated)		8
Other (specify):		_
NONE		9
Total (Acct. 142):	6,219	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)		_ 10
Merchandising, jobbing and contract work		11
Other (specify):		40
NONE Total (Acct. 143):	0	_ 12
	<u> </u>	_
Receivables from Municipality (145):	C 700	42
PUBLIC FIRE PROTECTION  Total (Acct. 145):	6,789 <b>6,789</b>	13
	0,709	-
Prepayments (165): NONE		14
Total (Acct. 165):	0	- '-
Extraordinary Property Losses (182):		_
NONE		15
Total (Acct. 182):	0	_

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Other Deferred Debits (183):	
NONE	16
Total (Acct. 183):	0
Payables to Municipality (233):	
NONE	17
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	18
Total (Acct. 253):	0

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)
Add Average:					
Utility Plant in Service	495,657	0	0	0	495,657 1
Materials and Supplies	0	0	0	0	0 2
Other (specify): NONE					0 3
Less Average:					
Reserve for Depreciation	185,148	0	0	0	185,148 4
Customer Advances for Construction					0 5
Contributions in Aid of Construction	332,615	0	0	0	332,615 6
Other (specify): NONE					0 7
Average Net Rate Base	(22,106)	0	0	0	(22,106)
Net Operating Income	6,219	0	0	0	6,219 8
Net Operating Income as a percent of					
Average Net Rate Base	N/A	N/A	N/A	N/A	N/A

### **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	8,000	1
Appropriated Earned Surplus	19,948	2
Unappropriated Earned Surplus	(107,316)	3
Other (Specify): NONE		4
Total Average Proprietary Capital	(79,368)	_
Net Income		
Nethering	2,984	5
Net Income		

### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

#### FINANCIAL SECTION FOOTNOTES

#### Identification and Ownership - Contacts (Page iv)

July 11, 2001

Ms. Gloria Daelke, Utility Clerk Nichols Municipal Water Utility 9068 Krull Road P.O. Box 169 Nichols, WI 54152-0169

2000 Analytical Review DWCCA-4170-PJL

Dear Ms. Daelke:

The Public Service Commission has completed their analytical review of your 2000 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. We have no questions, only the following comments.

- 1. During our review, we noted that the utility did not report any depreciation expense on meters charged to sewer, (Account 110), or local and school tax equivalent on meters charged to sewer department, (Account 408). If the sewer department uses the water meter to measure sewer volume, all the water meter costs must be shared, including depreciation, return on rate base and taxes. Please review Section 4, Pages 10 and 11 of the Water Utility Reference Manual (enclosed) and properly allocate all water meter costs for 2001.
- 2. In the future, as directed in the head notes of the Water Operation & Maintenance Expenses schedule on page W-5, please provide an explanation of any expense account which changed by \$2,000 and 30% when compared to the previous year.

You may consider your review closed. Thank you for your efforts in preparing your 2000 annual report. If you have any questions, please feel free to contact me at (608) 267-9198 or by e?mail at leegep@psc.state.wi.us.

Sincerely,

Peter J. Leege Financial Specialist Division of Water, Compliance, and Consumer Affairs

PJL:tlm:w:\compl\Analytical Reviews\2000 analytical review letters\4170.doc Enclosure

### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	38,330	1
Total Sales of Water	38,330	•
Other Operating Revenues		
Forfeited Discounts (470)	175	2
Other Water Revenues (474)	55	3
Amortization of Construction Grants (475)	0	_ 4
Total Other Operating Revenues	230	_
Total Operating Revenues	38,560	-
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	6,906	5
General Operating Expenses (680-690)	7,724	6
Total Operation and Maintenenance Expenses	14,630	-
Other Operating Expenses		
Depreciation Expense (403)	9,901	7
Amortization Expense (404)		8
Taxes (408)	7,810	9
Total Other Operating Expenses	17,711	_
Total Operating Expenses	32,341	-
NET OPERATING INCOME	6,219	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				•
Residential	117	4,805	18,684	4
Commercial	8	826	2,064	5
Industrial	4	260	1,752	6
Total Metered Sales to General Customers (461)	129	5,891	22,500	-
Private Fire Protection Service (462)	1		1,208	7
Public Fire Protection Service (463)	1		14,159	8
Other Sales to Public Authorities (464)	5	52	463	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				_ 12
Total Sales of Water	136	5,943	38,330	

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.	

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues
(a) (b) (c) (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)		
Public Fire Protection Service (463):		_
Amount billed (usually per rate schedule F-1)	14,159	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	14,159	_
Forfeited Discounts (470):		•
Customer late payment charges	175	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	175	•
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	55	7
Other (specify): NONE		8
Total Other Water Revenues (474)	55	•
Amortization of Construction Grants (475):		•
NONE		9
Total Amortization of Construction Grants (475)	0	

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	4,825	
Purchased Water (610)		
Fuel or Power Purchased for Pumping (620)	1,202	
Chemicals (630)		
Supplies and Expenses (640)	178	
Repairs of Water Plant (650)	643	
Transportation Expenses (660)	58	
Total Plant Operation and Maintenance Expenses	6,906	
GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	2,045	
Office Supplies and Expenses (681)		
	1,041	
,	1,041 2,166	
Outside Services Employed (682)	,	
Outside Services Employed (682) Insurance Expense (684)	2,166	
Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686)	2,166 1,312	
Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688)	2,166 1,312	
Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689)	2,166 1,312	
Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689) Uncollectible Accounts (690) Total General Operating Expenses	2,166 1,312	

# **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		7,195	. 1
Less: Local and School Tax Equivalent on			2
Meters Charged to Sewer Department			
Net property tax equivalent		7,195	<b>3</b> 1
Social Security		566	3
PSC Remainder Assessment		49	4
Other (specify):			
NONE			. 5
Total tax expense		7,810	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Outagamie			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.198800			3
County tax rate	mills		5.128600			4
Local tax rate	mills		4.932400			5
School tax rate	mills		9.440800			6
Voc. school tax rate	mills		1.843200			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		21.543800			10
Less: state credit	mills		1.631800			11
Net tax rate	mills		19.912000			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				13
Local Tax Rate	mills		4.932400			14
Combined School Tax Rate	mills		11.284000			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		16.216400			17
Total Tax Rate	mills		21.543800			18
Ratio of Local and School Tax to Tota	l dec.		0.752718			19
Total tax net of state credit	mills		19.912000			20
Net Local and School Tax Rate	mills		14.988115			21
Utility Plant, Jan. 1	\$	489,758	489,758			22
Materials & Supplies	\$	0	0			23
Subtotal	\$	489,758	489,758			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	489,758	489,758			26
Assessment Ratio	dec.		0.980141			27
Assessed Value	\$	480,032	480,032			28
Net Local & School Rate	mills		14.988115			29
Tax Equiv. Computed for Current Yea	ır \$	7,195	7,195			30
Tax Equivalent per 1994 PSC Report	\$	10,475				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$	7,195				33
Tax equiv. for current year (see note	6) \$	7,195				34

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	600		_ 4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	22,142		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	22,742	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	53,110		 13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	33,466		17
Diesel Pumping Equipment (326)	84		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	86,660	0	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	243		23
Total Water Treatment Plant	243	0	-
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			600 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			22,142 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	22,742
PUMPING PLANT Land and Land Rights (320)			<u> </u>
Structures and Improvements (321)			53,110 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			<u> </u>
Electric Pumping Equipment (325)			33,466 17
Diesel Pumping Equipment (326)			<u>84</u> 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	86,660
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			243 23
Total Water Treatment Plant	0	0	243
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
oradialod and improvements (0+1)			0 23

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT		. ,	
Distribution Reservoirs and Standpipes (342)	141,505		26
Transmission and Distribution Mains (343)	165,912		27
Fire Mains (344)	0		28
Services (345)	41,167	721	29
Meters (346)	7,659	1,801	30
Hydrants (348)	23,133	13,033	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	379,376	15,555	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	737		38
Other Tangible Property (390)	0		39
Total General Plant	737	0	_
Total utility plant in service directly assignable	489,758	15,555	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	489,758	15,555	_

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			141,505	26
Transmission and Distribution Mains (343)			165,912	27
Fire Mains (344)			0	28
Services (345)			41,888	29
Meters (346)	329		9,131	30
Hydrants (348)	3,427		32,739	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	3,756	0	391,175	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)			0	33 34
Office Furniture and Equipment (372)				35
Computer Equipment (372.1)				36
Transportation Equipment (373)				37
Other General Equipment (379)			737	
Other Tangible Property (390)				39
Total General Plant	0	0	737	
Total utility plant in service directly assignable	3,756	0	501,557	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	3,756	0	501,557	

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Sources of Water Supply

	Sc	Sources of Water Supply					
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)			
January			704	704	_		
February			569	569	_		
March			713	713	_		
April			722	722	_		
May			636	636	_		
June			691	691			
July			709	709			
August			651	651	_		
September			634	634	_		
October			562	562	_ 1		
November			534	534	_ 1		
December			644	644	_ 1		
Total for year	0	0	7,769	7,769	_		
Less: Measured or es	timated water used in mai	n flushing and water	treatment during year	175	_ 1		
Less: Other utility use	!			75	_ 1		
Other utility use explain Cold weather waste	nation:				1		
Water pumped into dis	stribution system			7,519	- 1		
Less: Water sold				5,943	_ 1		
Losses and unaccoun	ted for			1,576	_ 1		
Percent unaccounted	for to the nearest whole pe	ercent (%)		21%	1		
If more than 25%, indi	cate causes and state wha	at action has been tak	en to reduce water los	S:	2		
Maximum gallons pur	ped by all methods in any	one day during repo	rting year	87	_ 2		
Date of maximum: 1	2/24/2000				_ 2		
Cause of maximum: Cold weather waste					2		
Minimum gallons pum	ped by all methods in any	one day during repor	ting year	42	2		
Date of minimum: 2	/20/2000				_ 2		
Total KWH used for pu	umping for the year			13,045	_ 2		
If water is purchased:\	/endor Name:				2		
F	Point of Delivery:				2		

# **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location	Identification Number	in feet	in inches	in gallons	Currently In Service?	
(a)	(b)	(c)	(d)	(e)	(1)	_
DEPOT STREET	445041410	135	16	432,000	Yes	1

### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	#2	STAND-BY	1
Location	PUMPHOUSE	PUMPHOUSE	2
Purpose	Р	S	3
Destination	D	D	4
Pump Manufacturer	LANE BOWLER	LANE BOWLER	5
Year Installed	1978	1978	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	100	100	8
Pump Motor or			9
Standby Engine Mfr	WESTINGHOUSE	FORD	10
Year Installed	1978	1978	11
Туре	ELECTRIC	PROPANE	12
Horsepower	25	50	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

### **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4 5
Year constructed	1978			6
Primary material (earthen, steel, concrete, other)	STEEL			7 8
Elevation difference in feet (See Headnote 3.)	135			9 10
Total capacity in gallons	100,000			 11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day	0.0000			20 21
= 1.2 m.g.d.)	0.0000			22
Is a corrosion control chemical used (yes, no)?	N			23 24
Is water fluoridated (yes, no)?	N			25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet					
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_
M	D	6.000	11,545	0	0	0	11,545	_ 1
M	D	8.000	3,030	0	0	0	3,030	2
Total Within N	<b>Municipality</b>		14,575	0	0	0	14,575	_
Total Utility		=	14,575	0	0	0	14,575	_

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	124	2	0	0	126	
M	1.000	5	1	0	0	6	
M	1.250	1	0	0	0	1	
М	1.500	4	0	0	0	4	
M	3.000	1	0	0	0	1	
M	8.000	1	0	0	0	1	
Total Utili	ty	136	3	0	0	139	0

Date Printed: 04/22/2004 11:05:35 AM See attached schedule footnote.

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	131	5	5	0	131	5	1
1.000	1	2	1	0	2	2	2
1.500	3	0	0	0	3	0	3
4.000	0	1	0		1	1	4
Total:	135	8	6	0	137	8	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.625	120	9	1	1	0	0	131	_ 1
1.000	0	1	1	0	0	0	2	2
1.500	0	1	2	0	0	0	3	3
4.000				1			1	4
Total:	120	11	4	2	0	0	137	

### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	_
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	27	4	4		27	2
Total Fire Hydrants	27	4	4	0	27	=
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	_

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year: 27

Number of distribution system valves end of year: 37

Number of distribution valves operated during year: 25

### WATER OPERATING SECTION FOOTNOTES

### **Property Tax Equivalent (Water) (Page W-07)**

The municipality pays the property tax equivalent at the current rate, not at the 1994 tax equivalent as authorized by the Village Board.

### Water Services (Page W-16)

Added services were assessed against and paid for by property owners at actual cost of \$250 each.